

## 2<sup>nd</sup> Project Meeting Agenda

**Project:** Strengthening primary Medical care in IsoLated and deprived cross-border arEas

**Date:** Wednesday, 27<sup>th</sup> June 2018

**Venue:** Meeting room of the Ardino Municipal Council  
Town of Ardino, 31, Beli brezi Blvd., Bulgaria

Hosting Partner:

Multi-profile Hospital for Active Treatment of Ardino (PB3)

Invitees:

- Joint Secretariat of Interreg V-A Greece-Bulgaria 2014-2020 Cooperation Programme
- 4th Health District of Macedonia and Thrace (LB)
- Aristotle University of Thessaloniki - Departments of Medicine & Civil Engineering (PB2)
- Municipality of Harmanli (PB4)
- National Emergency Aid Center (PB5)

Kick-Off Meeting Objectives:

- Status reporting with regards to the procurement & contracting procedures so far
- Monitoring and follow-up of the activities implemented so far by each partner
- Agreement on a joint action plan for the period July-December 2018
- Specialization of the project communication strategy and tools

**Wednesday 27 June 2018 (starting @11.00 am)**

Topics	Presenter	Time
Registration of the participants	Registration of the participants	10.30-11.00

### Introductions

Welcome & Introduction Speeches	<ul style="list-style-type: none"> <li>▪ Mr Resmi Murad, Mayor of Ardino Municipality</li> <li>▪ Dr. Guner Osman, Director of the Multi-profile Hospital for Active Treatment of Ardino (PB3)</li> </ul>	11.00-11.15
Partners' status reports presentation: brief information on the procurement & contracting procedures, as well as on WPs and Deliverables progress so far, possible difficulties/issues	All partners - 5 minutes per partner	11.15-11.45

### Project Development & Implementation

Presentation of the roadmap for the implementation of Work Package 4 "Studies to improve PHC services in CB area" within the semester July-December 2018: specific tasks to be accomplished and deliverables to be prepared by each partner - time schedule.	Representative of the Aristotle University of Thessaloniki - Department of Civil Engineering (PB2)	11.45-12.00
Presentation of the roadmap for the implementation of Work Package 5 "PHC practitioners' capacity building" within the semester July-December 2018: specific tasks to be accomplished and deliverables to be prepared by each partners - time schedule.	Representative of the Aristotle University of Thessaloniki - Department of Medicine (PB2)	12.00-12.15
Presentation of the roadmap for the implementation of Work Package 6 "Citizens' oriented PHC Governance Plan" within the semester July-December 2018: specific tasks to be accomplished and deliverables to be prepared by each partners - time schedule.	Representative of the 4 <sup>th</sup> Health District of Macedonia & Thrace (LB)	12.15-12.30

Project Management & Communication		
Presentation of the project communication strategy and target groups to address	Representative of the 4 <sup>th</sup> Health District of Macedonia & Thrace (LB)	12.30-12.45
Partners tasks related to the project management & reporting	Representative of the 4 <sup>th</sup> Health District of Macedonia & Thrace (LB)	12.45-13.00
<b>Press conference with representatives of the project partners</b>		<b>13.00-13.30</b>
<b>Coffee-break and interaction at "Perla" restaurant, Ardino</b>		<b>13.30-14.30</b>
Other issues		
Evaluation of the project meeting (written form)	Partners' representatives	14.30-14.45
Approval of the 2nd project meeting minutes - Scheduling of the next project meeting	Partners' representatives	
<b>Celebration of the 60<sup>th</sup> anniversary from the opening of MHAT Ardino</b>		<b>15.00-17.00</b>
<b>Working language</b>	English	
	<p>All partners are requested:</p> <ul style="list-style-type: none"> <li>- To prepare 5-min status report presentation including brief information on the procurement &amp; contracting procedures, as well as on WPs and Deliverables progress so far, possible difficulties/issues.</li> <li>- To ensure the participation of their experts/contractors involved in WPs 4, 5 &amp; 6 (if applicable) in the meeting at Ardino.</li> </ul> <p>Especially, PB2 should prepare the presentations related to the WP4 &amp; WP5 roadmaps as described in the project agenda above. The same applies for LP as far as the presentation WP6 is concerned.</p>	